



Hamilton's 110 North East

WEDDING & PRIVATE EVENT VENUE

110 North East St.
Jacksonville, IL 62650

217-675-2720

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Rental Guidelines

Rental Hours:

ALL ROOM RENTALS ARE FOR A 6 HOUR DURATION. ADDITIONAL HOURS ARE AVAILABLE AT \$150 PER HOUR. ALL EVENTS MUST END BY 11:00PM. DECORATING CAN START THE MORNING OF THE RENTAL DATE AT 8:00AM.

Wedding Ceremony:

WEDDING CEREMONIES ARE WELCOME AT HAMILTON'S 110 NORTH EAST FOR A \$250 CEREMONY FEE.

Food & Beverages:

ALL FOOD AND BEVERAGES (INCLUDING ALCOHOL) MUST BE PROVIDED BY HAMILTON'S CATERING.
NO OUTSIDE FOOD OR BEVERAGE ARE TO BE BROUGHT IN TO THE FACILITY (WITH THE EXCEPTION TO WEDDING CAKE).
PLEASE CONTACT ONE OF OUR EVENT PLANNERS FOR FOOD & BEVERAGE ORDERS.

Room Set-Up:

ROOM ARRANGEMENTS AND OTHER DETAILS PERTAINING TO THE EVENT MUST BE SUBMITTED TO HAMILTON'S 6 WEEKS PRIOR TO THE EVENT. HAMILTON'S STAFF WILL ARRANGE TABLES AND CHAIRS AS WELL AS PLACE ANY RENTAL ITEMS THROUGH HAMILTON'S (LINEN, CENTERPIECES, MISC. RENTAL ITEMS).

ANY ITEMS BROUGHT IN MUST BE PLACED BY THE CUSTOMER. CONFETTI, GLITTER, & SPRINKLES ARE NOT ALLOWED.

Deposits:

****ALL PRICES ARE SUBJECT TO SALES TAX. CHANGES IN PRICE MAY OCCUR****

TO SECURE A DATE, THE FULL ROOM RENTAL IS DUE UP FRONT ALONG WITH A SIGNED LEASE. ALL FOOD, BEVERAGE, AND OTHER RENTAL ORDERS ARE DUE AT LEAST 10 DAYS PRIOR TO THE EVENT. DEBIT/CREDIT CARDS CAN BE USED WITH A 4.5% PROCESSING CHARGE.



South Ballroom

Rental:

1 DAY: \$1,100

6 hour reception

2 DAY: \$1,400

5 hour set up, 6 hour reception

3 DAY: \$2,000

5 hour set up, 6 hour Reception, 3 hour tear down

Hamilton's does all the set up and clean up of tables, chairs, and décor items rented through Hamilton's.
The guest set up and tear down only consists of décor items that are brought in by guest.

Capacity

420 GUESTS

Special Features:

THE SOUTH BALLROOM IS OUR MOST POPULAR ROOM PRIMARILY FOR WEDDING RECEPTIONS OR LARGE CORPORATE PARTIES! THE TIMELESS DÉCOR AND LARGE WINDOWS FOR NATURAL LIGHT SURROUNDING THE ROOM WILL MAKE YOU FEEL LIKE YOU ARE ATTENDING AN ELEGANT EVENT IN THE OLD-FASHIONED HOTELS OF NEW ORLEANS. WITH A 900 SQ. FOOT DANCE FLOOR, LARGE WOODEN BAR, AND SPECIAL HOOKUPS FOR YOUR FAVORITE DJ OR BAND. WE HAVE EVERYTHING TO KEEP THE PARTY GOING! EVERY BRIDE'S FAVORITE AMENITY IS THE BRIDAL SUITE WITH A SPECIAL ENTRANCE TO THE BALLROOM!

Fireside Room



Rental:

1 DAY: \$700

Capacity
150 GUESTS

Special Features:

THE FIRESIDE ROOM IS USED BEST FOR COCKTAIL RECEPTIONS OR LARGE BUSINESS MEETINGS! WITH A BUILT-IN FIREPLACE AND LARGE WINDOWS, THIS ROOM CAN BE BOTH INTIMATE AND INVITING. THE DANCE FLOOR ADDS THE PERFECT TOUCH FOR YOUR PARTY! OUR PORTABLE BAR GIVES YOU THE OPPORTUNITY TO COMPLETELY CUSTOMIZE THE LAYOUT TO YOUR VISION!

Westside Room



Rental:

1 DAY: \$350

Capacity
80 GUESTS

Special Features:

THE WESTSIDE ROOM IS OUR SMALLEST ROOM AND IS PERFECT FOR BABY SHOWERS, BRIDAL SHOWERS, BIRTHDAY PARTIES, GRADUATION PARTIES, FAMILY REUNIONS, CLASS REUNIONS, REHEARSAL DINNERS AND SMALL BUSINESS MEETINGS!

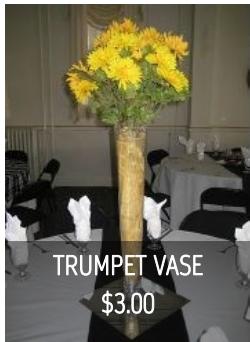
Décor & Rentals

Centerpieces:

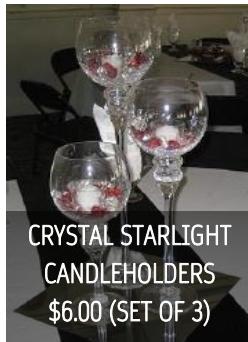
ONLY GLASSWARE INCLUDED IN CENTERPIECE RENTALS. CANDLES, FLOWERS, AND OTHER DÉCOR NOT INCLUDED.



EIFFEL TOWER VASE
\$2.00



TRUMPET VASE
\$3.00



CRYSTAL STARLIGHT
CANDLEHOLDERS
\$6.00 (SET OF 3)



ROUND CYLINDER
VASES
\$6.00 (SET OF 3)



FISH BOWLS
\$1.00

Linen Options:

8 FOOT BANQUET.....11.00 EACH

120 INCH ROUND.....17.00 EACH

88X88 SQUARE.....9.00 EACH

BANQUET CHAIR COVERS.....3.00 EACH
white or black

UNIVERSAL SATIN CHAIR COVERS.....4.00 EACH
white, black, champagne

CHAIR TIES.....STARTING AT 2.00 EACH
.....(3.00 IF HAMILTON'S TIES)

TABLE RUNNERS.....STARTING AT 2.00 EACH

*PRICES MAY VARY BASED ON COLOR AND
MATERIAL. SHIPPING CHARGES APPLY FOR
SPECIALTY ORDERS*

Misc. Rentals:

PROJECTOR OR TV.....40.00 EACH

SCREEN.....10.00 EACH

STAGE (4'X8', 6 SECTIONS AVAILABLE).....30.00 EACH

SILVER CAKE STAND.....25.00 EACH
round or square

UPLIGHTING.....25.00 EACH
pink, aqua, purple, blue, green, white, red

PIANO.....COMPLIMENTARY, AVAILABLE UPON REQUEST

LAMPS.....COMPLIMENTARY, AVAILABLE UPON REQUEST

MIRRORS.....COMPLIMENTARY, AVAILABLE UPON REQUEST